

## P. O. S. H

Portside: **O**ut Breakfast Club

Starboard: **H**ome After School Club

Dear Parents and Carers,

We are so pleased to announce that the RFA wrap around care provision will reopen on the 3<sup>rd</sup> September 2020.

We assure you that we will be adhering to the school's Risk Management Plan.

Keeping your children safe and happy as always is our top priority and nothing has changed.

We understand you may have some concerns about your child attending our breakfast and after school club during this time, so we have outlined below how we are going to do our utmost to keep your child safe.

### **Year Group Bubbles.**

All children will continue to remain in their year group bubbles during their time with us in breakfast and after school club.

### **The settings**

We have 2 halls to accommodate all the year groups.

**EYFS and KS 1** will be in the Blue Hall, which is central to their classrooms.

In the blue hall we have divided the space into three zones, one for each year group. Each year group will have their own toys and equipment. In most cases there will be one play leader per year group. Where there is one play leader for two year groups, staff will sanitize between each year group bubble

Each play leader will be responsible for keeping their area clean and encouraging the children to wash their hands on arrival and departure. As normal the children will wash their hands before eating.

Toys will not be shared across the year group bubbles and all the equipment will be sanitized frequently.

**Key stage 2.** Years 3-6 will be in the main dining hall off the main playground.

Key stage 2 year groups will be divided into 4 zones in the dining room. Each year group will have their own toys and equipment. In most cases there will be one play leader per year group. Where there is one play leader for two year groups, staff will sanitize between each year group bubble.

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Each play leader will be responsible for keeping their area clean and encouraging the children to wash their hands-on arrival and departure. As normal the children wash their hands before eating.

Toys and equipment will not be shared across the year group bubbles and will be sanitized frequently.

### **Breakfast Club Arrival EYFS & KS1**

Reception, Yr 1 and Yr 2 children will enter the school by Brampton Road gate from 7.30 – 8.30 with one adult only.

Reception and Year 1 will enter the Blue hall by the door located between the two reception classes which will be clearly marked, 'P.O.S.H'.

Year 2 children will walk around the Learning garden and bring their child to double doors on the other side of the blue hall.

### **Breakfast Club Arrival KS 2**

Years 3 – 6 children will enter the Northway Road gate from 7.30 – 8.30 with one adult only.

All children will access their bubble, using the one-way system around the outside of the hall.

### **On Arrival**

Please be mindful of the social distancing rules when signing your child into breakfast club. Hand sanitizer will be available on the registration desks.

### **After school club**

The children will be brought to the after-school club in their year group bubble by their teacher/TA. The children will start the session by being seated for registration and then wash their hands before starting their recreation and play time.

### **Departure time**

To collect your Reception child, Yr 1 and Yr 2 enter the school by Brampton Road gate, one adult only.

Reception and Year 1 enter the school through the door located between the two reception classes that will be clearly marked, 'POSH'.

For Year 2 children, walk around the Learning garden to the double doors on the other side of the blue hall to collect your child.

To collect Years 3 – 6 children enter the Northway Road gate one adult only.

Please be mindful of the social distancing rules when signing your child out of After School Club. Hand sanitizer will be available on the registration desks.

### **Staffing – our P.O.S.H TEAM**

Staff will be provided with PPE kits to use at their discretion in accordance to RFA and government guidelines. Each Play leader will have their own pack of essentials: ie stationary, hand sanitizer, cleaning equipment that will not be shared with others.

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### **Breakfast and Tea time**

**Our caterers, Harrisons will plate up meals ready for children to collect their breakfast or tea time snack – this will minimise contact at the serving hatch**

### **Our POSH code of conduct**

Behaviour is the way we act. Our provision delivers social skills lessons and activities through play experiences.

During this unusual time we will continue to teach the children how to be kind to others and be responsible for their own action. **We will expect the children to stay in their year group bubble. If any child does not follow the preventive measures that are in place to keep their self and others safe, you will receive a phone call to collect your child.**

### **Partnership**

Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 7 days, and ensuring anyone developing those symptoms during the school day is sent home.

If anyone during the school day becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

If a child is awaiting collection, they will be moved to a room where they can be isolated behind a closed door, depending on the age and needs of the child, with appropriate adult supervision if required. PPE will be worn by staff caring for the child while they await collection if a distance of 2 metres cannot be maintained (such as for a very young child or a child with complex needs)

### **Suspected symptoms**

We ask that as soon as you receive a call to collect your child, you make every effort to come as soon as possible.

Kind Regards

Sandra Grant  
Extended Services Co-Ordinator Yours Sincerely