

2<sup>nd</sup> November 2020

Dear Parents and Carers,

Firstly, I hope you have had a wonderful half term break. We are really excited about welcoming the children back tomorrow.

In light of the Prime Minister's announcement on Saturday, we wanted to take the opportunity to let you know that school leaders have given careful consideration to the school's COVID19 Risk Management Plan to ensure all stakeholders are as safe as possible. Today, as a staff, we have revisited our underpinning safety procedures, made further rigorous adjustments and those additional measures will be immediately implemented to safeguard the community from tomorrow.

A point of the day, where you can all really support the school's approach is during 'drop off and pick up' timings. Therefore, we do need your help! Please see below:

1. By families coming to school at the **correct time and to the allocated gate** this enabled us to suitably control movement.
2. As we have mentioned previously, keeping your **children close** by *not* allowing them to move freely around the playground does make a huge difference.
3. We continue to strongly advise parents and carers to wear a **face mask / covering** on the school site. This will support protecting all those around you in our community.  
*\*Do note, staff will role model this request moving forward on the playground at the start and end of the day.*
4. We ask that families **keep their distance** from others and when speaking to school staff continue to be mindful of staying 2 metres apart.

We recognise that many families have already adopted these requests. For this, we are deeply grateful. If we can all collaborate to comply with these measures, it really will help to ensure that the children remain in their respective year group bubbles. It also further mitigates against the possible risk of transmission.

Thank you in advance for your support. Any further questions, please do contact the school office.

Yours faithfully,

Mr Clark